

PaySwitch101 Merchant Application Form

(F1V2)

COMPANY INFORMATION			
Company name:			
Country:		Sub-domain:	
DIRECTOR			
Name:		Mobile number:	
Email:		Instant messaging app and ID:	
TECHNICAL PERSON-IN-CHARGE			
Name:		Mobile number:	
Email:		Instant messaging app and ID:	
FINANCE PERSON-IN-CHARGE			
Name:		Mobile number:	
Email:		Instant messaging app and ID:	
SETTLEMENT ACCOUNTS			
BANK ACCOUNT			
Bank name:		Country:	
Branch address:			
Sorting code: (opt)		SWIFT:	
Account holder name:		Account number:	
Currency:			
Beneficiary address: (optional)			
TOKEN WALLET			
Wallet address:			

Token type:			
AUTHORISATION			
DIRECTOR			
Name:		Signature:	
Date:			
PAYSWITCH101 FINANCE (merchant to leave blank)			
Status : (Approved/Reject)		Date:	
Name:		Signature:	

This application form is used for merchant account creation only. It is not a legal document or agreement.

Company name: The company name submitted must be the legal owner of the website domain name.

Country: Although the address is not required, we need the country information to determine the timezone, compliance requirements and language.

Sub-domain: PaySwitch uses the sub-domain of the merchant website. For example, a merchant's domain name is <https://merchant.com>. Then PaySwitch will be accessible at <https://pay.merchant.com>. The merchant has to add an A record to point "pay" to the IP address given. Payment transactions can be posted to the sub-domain (refer to API).

Director: Any executive director can be included here. The director should be authorised to apply for payment solutions on behalf of the company.

Names: Director full name as in government issued identifications is required.

Mobile numbers: Provide mobile number with country code, like "+852 12345678".

Emails: Merchant login credentials, integration security keys and emergency notifications are sent to registered email accounts only. Losing access to these email accounts means the director has to submit full company KYC information, company resolution and written letter to request to change the registered email addresses in order to access to reset and access your merchant account and finance reports.

Director/Technical/Finance: Can be the same person. But all the fields must be filled.

Settlement bank account: All FIAT settlements are transferred to this bank account. The Sorting code and Beneficiary address are optional. Sorting code applies to some banks that does have this. Beneficiary address is usually required for telegraphic transfers. If the

merchant insists it is not necessary, we will attempt transferring without the beneficiary address. Delays in settlement due to missing or incorrect information is fore-warned.

Settlement token wallet: The wallet address will be used as the official settlement token wallet. Request to change the token wallet address requires the director to submit full company KYC information, company resolution and written letter to request to change the token wallet address.

Authorisation by director: The director must write his/her name, date and sign. Do not use typed name and date. The part of the form may be digitally written and signed using PDF format. The signed document should be sent to **finance@payswitch101.com**

Authorisation by PaySwitch101 Finance: This part is filled by Finance person-in-charge at PaySwitch. If the detail do not comply with PaySwitch101 internal requirements, the Finance person-in-charge shall Reject the application according to procedure.

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